

ANTI - MONEY LAUNDERING AND COUNTER TERRORIST FINANCING REQUIREMENTS

In accordance with the Financial Intelligence Regulations, the following documents should be provided for verification:

Natural Persons

- Identification document within 3 months validity e.g. certified copy of ID /Passport - work & residence permit for foreign nationals
- Source of funds / proof of income e.g. pay slip, bank statement
- Proof of residence - Utility bill (not older than 3 months) or lease agreement or title deed or letter from employer or affidavit from Commissioner Oath
- Birth Certificate – for policies taken under the name of a minor /child

Company

- Certification of incorporation
- Memorandum and Articles of Association
- Notice of Registered Office and Postal Address
- Identification documents of the person(s) managing the company
- Resolution specifying who is authorised to act on behalf of company
- Identification document(s) of the person(s) authorised to act on behalf of the company
- Director of shareholding, Document (form 13/14) (shareholder certificate)

Partnerships

- Partnership agreement
- Identification documents of the natural persons who are partners e.g. Certified copy of ID / Passport
- Resolution specifying who is authorised to act on behalf of the partnership
- Identification document(s) of the person(s) authorised to act on behalf of the partnership

DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be liable for it.

Full Name Date

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Place Signature